

## Summer Program Information 2024



Learning Center for  
Young Children

LCYC's Summer Program will be offered for two weeks in June. The program will run from 9:15am to 1:15pm daily. More than one class may run per session depending on enrollment. If there is more than one class per session, they will be organized based on age, (i.e., 2-3s class and 4-5s class).

Our summer sessions are designed for preschool children who have completed 2, 3 or 4 year old preschool classes. Children younger than 3 years of age must have prior preschool experience at LCYC or another program in order to be eligible to attend summer sessions.

Daily activities will include free play, arts and crafts, sensory and learning activities, circle and story time, gross motor play, as well as snack and lunch time.

### The following weeks will be offered for the 2024 Summer Program:

- June 10 - 14
- June 17 - 21

### Registration & Fees

LCYC has a rolling enrollment process, therefore, students are accepted in the order registration forms are received. Once your registration has been processed you will receive an email confirming the weeks you registered for or notification of waitlist placement.

When your registration form is processed you will be invoiced through Procure Connect. The **Summer Program fee is \$220 per week enrolled**. Payment is due in full to reserve your child's spot for each session. Payment may be made by credit card or bank transfer online (through Procure) or by check (payable to LCYC) or cash in person.

Summer sessions are run based on enrollment. If we cannot fill a scheduled week, a notice will be sent about cancellations by April 15, 2024. If LCYC must cancel a summer session due to low enrollment or other emergency or mandated closures, your registration fee will be refunded in full.

### Withdrawal

Should you choose to withdraw your child, for any reason, after enrollment and prior to June 1, 2024, you will be refunded 50% of your registration fee. Late withdrawals on or after June 1, 2024, cannot be refunded.

### Snack & Lunch Time

LCYC will provide a snack (including a fruit or vegetable and dry snack such as pretzels). Children should bring a labeled water bottle (with a covered mouthpiece) as well as a packed lunch from home. As a reminder, we are a peanut and tree nut free school and foods containing these items should NOT

be packed. Lunch boxes will be stored in the refrigerator, so no ice packs are needed (we are unable to reheat foods, please plan accordingly).

### **Drop-off & Pick-up Procedures**

LCYC will continue to have curbside drop-off and pick-up at the LCYC entrance on Calvert Place. Procure Connect will be used for the sign-in and out, families should either have the app on their phone or may use an LCYC tablet. More details regarding these procedures will be sent to enrolled families prior to the start of the summer program.

### **Sunscreen**

Parents may wish to use sunscreen on children to prevent sunburn. LCYC staff may **not** apply sunscreen unless parents send a note authorizing staff to do that.

### **Appropriate Clothing**

Children should wear clothing and shoes to the summer sessions which will allow them to play with sand and water, to do crafts using paint and glue and to run, jump and play safely. We suggest shorts, t-shirts, socks and sneakers or athletic shoes. Please no long skirts. Appropriate footwear is especially important for summer sessions; shoes should protect the feet. NO open toe and/or backless shoes. Please NO flip-flops and NO party shoes with smooth soles. These types of shoes are unsafe for running, climbing, etc. Crocs are popular with families, but loose-fitting crocs do slip off the foot easily and fill with sand, dirt and wood chips, which can be uncomfortable and difficult for children.

### **Medical & Emergency Forms**

Current students do not need to provide any new forms for summer program.

Children who are not currently enrolled at LCYC for the 2023-2024 school year must obtain medical and immunization forms from LCYC; these forms must be completed and signed by a medical practitioner and submitted to LCYC at least one week prior to the start of the summer session. If a child has attended classes in another program during the 2023-2024 year, LCYC will accept copies of that program's completed health forms.

Emergency forms must also be filled out for each child. If your child is new to LCYC, you will be sent Emergency forms to be completed and returned prior to the start of the summer program.

LCYC cannot release a child from school unless the person picking up the child is authorized to do so by the child's parent or guardian. All adults authorized to pick up your child must be listed under your family's Procure account.

**[CLICK HERE TO FILL OUT THE REGISTRATION FORM](#)**